

STAFFING REQUIREMENTS

	<u>HRS/WEEK</u>
1. STORE MANAGER — FULL TIME	40 HRS.
2. ASSISTANT MANAGER — FULL TIME	40 HRS.
3. 1 x 3 RD KEY HOLDER — FULL TIME	35 HRS.
4. 1 x 4 TH KEY HOLDER — PART TIME	29 HRS.
5. 4 x CASHIERS — PART TIME	100 HRS.
6. 5 x RECEIVER/STOCKER/CASHIERS — PART TIME	125 HRS.
7. 5 x STOCKER/ RECEIVER — PART TIME	125 HRS.

Total Hours: 494 HRS/WK

Weekly Wage Total: \$5,528.70

Fully Loaded Total: \$6,617.00

HIRING PROCESS

- Sign Store Lease
- Marketing plans for new markets
- Employment Ads –two to four weeks/ Hiring fairs at location
- Hiring Staff Completed by – four weeks
- New Store Associates work in Stores – two weeks
- New Store Stocking Process – four weeks
- Opening New Store